

Sibford Gower Endowed Primary School

Information for Parents and Carers of New Starters

Staff

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| Head Teacher | Ms Jane O'Sullivan |
| Acorn Class Teacher | Miss Rachel Blake |
| Acorn Class Higher Level Teaching Assistant | Mrs Helen Higley |
| Office Staff | Mrs Sheila Dowers and Ms Sadie Meadows |

PTA Chair

Juliette Glazebrook & Kat Davison

We have a very active PTA, but we are always looking for fresh faces, so please come along to the PTA evenings when you see them advertised or contact sibfordprimarypta@gmail.com

School website address

www.sibford-gower@oxon.sch.uk

Acorn class email address

acornr1y1@gmail.com

Communication

Please check the school website regularly for whole school and class diary dates as well as the school weekly bulletin which will be emailed to you.

If you would like to discuss anything please just ask your child's key person. We are around in the morning and after school and offer a weekly drop in session every Monday from 3.00 – 4.00 (last appointment will be 3.40)

School Routines

Arrival and Departure

Children are to arrive in school **from 8.40am** for **registration at 8.50am** (apart from during transition staggered start- see diary of dates and times).

If your child is unwell please contact the school office on the first day of their absence and then send a note into school on your child's return.

At the end of the day, EYFS children are to be met at the classroom door leading into Acorn's Outdoor area. We only let your child out into the care of the adult responsible for them (please be patient as we get to know you!) If anyone other than yourselves is going to collect your child, please write this on the small white board in the classroom or send a note in with your child. We encourage all children to get themselves ready to go home and to collect their water bottle, coat and change their shoes as independently as possible. Please come back in to the classroom with your child if they have forgotten something!

Clothing - PLEASE NAME EVERYTHING!!!

Your child will need to have outdoor and indoor shoes; Plimsolls are a good option for indoor shoes, but anything which is quick and easy to slip on would be fine (**no slippers**). Outdoor shoes need to be easy for your child to change into themselves – velcro is ideal unless your child can do laces. Your child will make a 'shoe mat' at school to help them to keep their shoes organised and safe.

We work outside in all weathers so your child will need a waterproof coat everyday and a named hat and gloves on cold days as well as a sunhat for sunny bright days. If wellies are needed we will let you know.

Uniform & PE Kit - Please see the school website for uniform policy and information about ordering. We will send your child's kit home at the end of each term for washing. If you feel the kit needs to be washed in between these times, please bring it back for the next school day. PE kit needs to be in school **every day** in case it is needed!

Spare clothes – these are useful to have in school in case of accidents – preferably in a separate named bag from the PE kit.

Weather Protection

Children are able to access the outside area in all weathers so please can children bring suitable additional clothing. Hats & gloves for cold weather/ and sun protection & sun hats hot weather. Please apply sun lotion on your child **before they come into school**, as

we are not permitted to apply it. A named bottle in their tray enables them to re-apply it at lunchtime (we are happy to supervise!).

In the Classroom

Your child will have a named peg for their coat, PE kit and any spare clothes. They will also have a named drawer to keep their snack, book-bag, drawings and anything other creations made to take home. Children are **not allowed** to bring toys into school.

Snacks

Your child will need to bring in a **mid-morning snack everyday** (to be kept in their drawers). We wish to encourage healthy eating so please can snacks be low in sugar and salt. Fruit, cheese, raisins and other dried fruit or plain biscuits are ideal. **NO crisps or chocolate bars please**

Free milk & Fruit is available to the under 5's (children in Acorn class) who would like it each afternoon. A selection of fruit is also available for all KS1 children.

Your child will need a **named bottle with a sports lid containing** water each day. Children are encouraged to drink from these at any time during the day and we also have specific times when everyone sits and drinks eg after playtime and after lunch time. Please make sure the water bottles are washed out at home every night.

School Lunches

All children in Acorn and Beech class are entitled to a free school meal which is cooked on site and is delicious! The menus are carefully planned to ensure they meet high nutritional standards. Our caterers (www.kidseatfresh.co.uk) are excellent at supporting parents of children with special dietary requirements. Please see the school website in the 'For Parents' section for details of menus and ordering.

Alternatively your child may bring in a packed lunch from home. Children should have a healthy, balanced packed lunch please. Packed lunches are stored in the classroom and are not refrigerated so you may wish to include an ice pack inside your child's lunch box in warmer weather

Curriculum

We follow the Early Years Foundation Stage Curriculum – the same as in pre-schools, nurseries and playgroup settings. Your child will learn through a balance of child –lead play, activities lead by an adults and independent activities suggested by an adult or your child.

The Early Years Foundation Stage Curriculum has been in place since September 2012. There are seven areas of the curriculum with a great emphasis placed on **HOW** your child learns best. Acorn class timetable, week objectives and activities are displayed on a weekly basis on the parent's information board just inside the classroom for you to see

what your child will be learning. The 'Acorn update' will be emailed weekly to you so you have an insight into your child's week.

Please see our EYFS policy on the school website, along with Acorn class page of photographs.

Learning Journeys – EYFS Profiles.

Your child will be working towards a variety of Early Years Learning Goals throughout the year. These are set out in the seven areas of the curriculum. Their progress towards these goals will be collected in their Learning Journey folder. Evidence will be recorded using photographs, observations and piece of work that your child has completed. These Journey's (profiles) will be available for parents to view and we would like to include both the voice of the parent and voice of the child – as this is a journey we will all embark on together.

Key person

Your child has been allocated a **key person**, whose role it is to get to know you and your child. They are responsible for keeping detailed records of your child's learning and progress. This information will be used to inform planning and support your child on their journey at Sibford Gower Endowed Primary School.

Don't forget we are here to work with you and your child